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Article 1 **Introductory Provisions**

This Dean's Decree regulates the time-schedule agenda associated with the creation of documents and submissions of Bachelor's and Master's Degree Theses - (hereinafter "BT/MT"), in the final years of accredited Bachelor's and Master's Degree programmes at the Faculty of Applied Informatics – (hereinafter "FAI"), Tomas Bata University in Zlín.

The Dean's Decree addresses the procedure for requesting the postponement of making the Bachelor's thesis (hereinafter "BT"), Master's thesis (hereinafter "MT") or part thereof available to the public in accordance with §47b subparagraph (4) of Act No.111/1998 Coll., on Higher Education and Amendments and Supplements to Other Acts (Act on Higher Education), as amended (hereinafter "the Act").

Article 2 **Application procedure**

- (1) The student typically submits the BT or MT according to the timetable issued as a Dean's Decree for the relevant academic year.
- (2) A student who requests the Dean to postpone the release of the BT or MT shall submit the request through IS/STAG no later than 40 days before the last day of the official deadline for the submission of the BT or MT. This deadline can be found in the official assignment of the BT or MT.
- (3) The request must contain a detailed justification for postponing the disclosure of the BT or DT or parts thereof to the public.
- (4) The request must be accompanied by the full text of the BT or MT, including annexes.
- (5) The request shall be assessed by the dean on the basis of the opinion of the relevant vice-dean for education and the guarantor of the study program.

(6) A decision on the approval or rejection of the postponement of the disclosure of the BT, MT, or parts thereof to the public shall be issued no later than 10 days after the submission of the request.

(7) If the request is approved, the procedure shall be continued in accordance with the Act. Access to the BT, MT, or part thereof shall be postponed for the duration of the obstacle to access, but for a maximum of 5 years. Information on the specified period of postponement of access to the BT or MT to the public shall be made available in the TBU Digital Library, together with the reasons for the postponement.

Article 3
Final Provisions

This Dean's Decree replaces RD/03/25.

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