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Organizational relevance:	The Faculty of Applied Informatics, Tomas Bata University in Zlín
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Issued by:	Assoc. Prof. Ing. Jiří Vojtěšek, Ph.D., Dean, FAI
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Distribution list:	Graduates of Bachelor's degree programmes
Authorised Signatory:	Assoc. Prof. Ing. Jiří Vojtěšek, Ph.D., Dean, m. p.

Article 1 Introductory Provisions

This Dean's Decree regulates the graduation of Bachelor degree graduates at the Faculty of Applied Informatics (hereinafter referred to as "FAI"), Tomas Bata University in Zlín (hereinafter referred to as "TBU").

Article 2 Timetable of Graduation Ceremonies

Graduation ceremonies for Bachelor's degree programmes at FAI will be held on **Friday 7th July 2023** in the **Aula of the TBU building in Zlín (U2), Mostní 5139, Zlín**, according to the following schedule:

1. **Graduation group** - graduates of the study programme will be graduated:

Software Engineering

- *full-time study in Czech language*

Graduates meet and rehearse at 8:00 a.m., start at 9:00 a.m.

2. **Graduation group** - graduates of the following study programs will be graduated:

Security Technology, Systems and Management

- *full-time study in Czech language*
- *part-time study in Czech language*

Information and Control Technologies

- *full-time study in Czech language*
- *part-time study in Czech language*

Intelligent Systems with Robots

- *part-time study in Czech language*

Applied Informatics in Industrial Automation

- *full-time study in Czech language*
- *part-time study in Czech language*

Graduates meet and rehearse at 10:00 a.m., start at 11:00 a.m.

3. **Graduation group** - graduates of degree programs will be graduated:

Information Technology in Administration

- *full-time study in Czech language*

Software Engineering

- *part-time studies in Czech language*
- ***full-time study in English language***

Graduating students meet and rehearse at 12:00 p.m., start at 1:00 p.m.

Article 3

Graduation rehearsals

Rehearsals of the ceremony will take place in **the Aula of the TBU building in Zlín (U2)** on the day of graduation **on 7th July 2023 at 12:00 p.m.** for English study programmes (3rd Graduation group).

Article 4

Settlement of liabilities

All graduates will settle all obligations to the TBU:

- Settle obligations to residence halls if they have been housed,
- return all books to the library,
- surrender the Student ID Card to the Student Affairs **Office if they will not be continuing on to a Master degree.**

Graduates are required to verify the settlement of liabilities, obligations and claims by June 30, 2023 at <https://stag.utb.cz/>; *My Studies*; *Debtor registry* (enter personal number).

The date of graduation is the date of the final state examination.

Article 5

Futher Notices

Graduates graduate in UTB gowns. Formal clothes and black formal shoes are required. Cell phones on stage and in the auditorium must be turned off. Photography and filming can be arranged during rehearsals with a professional service, self-photography and filming is only allowed from the seating area.

Graduates who do not attend the graduation ceremony for serious reasons must apologize in writing to the Study Affairs Department by 30th June 2023. The diploma can be collected in person after graduation during office hours at the Study Affairs Department.

Article 6

Validity

This Dean's Decree is valid since 13th June 2023.

Assoc. Prof. Ing. Jiří Vojtěšek, Ph.D. m. p.
Dean, FAI