

Code:	SD/06/18
Type:	Dean's Directive
Title:	Rules for the Granting of an Extraordinary Scholarship to Foreign Students Studying in the Bachelor's and Master's Degree Studies Programmes in English at the Faculty of Applied Informatics
Organisational Obligation:	Faculty of Applied Informatics, Tomas Bata University in Zlín
Issue Date:	08. 10. 2018
Validity:	08. 10. 2018
Issued by:	Assoc. Prof. Mgr. Milan Adámek, Ph.D., Dean, FAI
Elaborated by:	Vice-Dean for Foreign Affairs and Promotion Vice-Dean for Bachelor's and Master's Degree Studies Programmes
Contributions:	
No. of Pages:	2
No. of Appendices:	0
Distribution:	Vice Deans, Faculty Secretary, Academic Senate Chair, Heads of Departments, Guarantors of Individual Disciplines, Students in Study Programmes taught in English
Signature of Authorised Persons:	Assoc. Prof. Mgr. Milan Adámek, Ph.D., Dean, FAI, m. p.

Article 1 Basic Provisions

This Directive applies to foreign students of the Faculty of Applied Informatics (further only "FAI") studying in the Bachelor's and Master's Degree Studies programmes in English at FAI and supplemented by the Dean's Directive relating to the Tomas Bata University in Zlín (further only TBU in Zlín) Directive regarding the Scholarship Programme. These foreign students ("self-payers"), are classified as Category 6 in the UTB in Zlín IS/STAG student information system.

Article 2 Extraordinary Scholarship Scheme in Support of Studies at the Faculty of Applied Informatics, Tomas Bata University in Zlín

- (1) In the first academic year, the scholarship is paid from an internal fund in support of internationalisation that is part of the TBU in Zlín Institutional Plan. The conditions relating to its payment are set out in the Rector's Directive "Rules for Granting Scholarships for Foreign Students in Full-time Bachelor and Master Degree Studies Programmes in English at TBU in Zlín". Administration of the scholarship in the first academic year is ensured by the TBU in Zlín Rectorate's International Department.
- (2) Scholarships in the second and further academic years of study is paid to students from the FAI Scholarship Fund. Scholarship Administration in the second and further years of study is assured by the FAI Study Department.
- (3) The scholarship is paid automatically; this means, without students' request.

- (4) Extraordinary scholarships shall be paid retrospectively for the previous month to the account specified in the FAI, UTB in Zlín IS / STAG platform. The scholarship is paid for the standard period of studies - this means, 36 months in the Bachelor's Degree programme and 24 months in the Master's Degree programme.
- (5) The level of an extraordinary scholarship funded from the FAI Scholarship Fund paid in the current academic year is proposed by the Dean, FAI, TBU in Zlín, at the beginning of the academic year and approved by the FAI Academic Senate.
- (6) The condition for the payment of an Extraordinary Scholarship in the next academic year of studies is the fulfillment of at least 85 percent of the prescribed credits in the previous academic year. If the student fails to fulfill these conditions, the entitlement to an Extraordinary Scholarship will be terminated and its payment will be terminated.
- (7) Entitlement to an Extraordinary Scholarship shall expire on the day of the student's termination of their studies. The Extraordinary Scholarship will not be paid for the month in which their studies were terminated.
- (8) Should the student fail to pay their tuition fees in due time, the entitlement to the Extraordinary Scholarship will expire and its payment will be terminated. The payment will be renewed upon payment of the prescribed tuition fee on the last day of the month in which the full amount of the tuition fee has been paid. Payouts for periods when tuition fees have not been paid are not paid.

Article 3

Extraordinary Scholarships for Excellent Study Results for Foreign Students Studying in the Full-time Bachelor's and Master's Degree Studies Programmes at FAI, UTB in Zlín

- (1) A student has the possibility to apply for an Extraordinary Scholarship for excellent study results obtained during their studies, if they do not fulfill the conditions for granting a due scholarship according to the Dean's Directive supplementing those of the TBU in Zlín Scholarship Rules, Article 3.
- (2) Students may submit their application only after the end of the Corrective Examination period of the given semester; whose deadline is set out in the time schedule for the relevant academic year.
- (3) The condition for granting an extraordinary scholarship is the fulfillment of at least 85 percent of all credits from all of the prescribed examinations and classified credits of compulsory, elective and optional subjects they enrolled in the previous semester, and the attainment of a study average of 1.50. The basis for granting an extraordinary scholarship is based on the average student classification for the given semester.
- (4) The average student classification is determined as the weighted average of success in duly completed subjects of the preceding semester. It is defined as the weighted average of all classification examinations marks and classified credits from completed compulsory, compulsory-elective and elective subjects in the given semester. Failure examinations is not applied in the average student classification calculation. The subject-weighting is the number of credits for the given subject. Student success ratings are rounded-out to two decimal places. The Weighted Studies Average (WSA) is calculated as follows:

$$WSA = \frac{\sum N_s \cdot C_s}{\sum N_s}$$

where, N_s is the number of credits for subject s concluded by an exam or a classified credit
 C_s is the classification of an exam or classified credit of the completion of a s
 s represents the prescribed subjects in the given semester

- (5) An Extraordinary Scholarship shall not be granted in the case of an interruption of studies in the previous year. In the case of a year - interrupted for health reasons, or for the purpose of studying at another school, the Extraordinary Scholarship award will be assessed in the year following the interruption by the Dean, FAI, TBU in Zlín, at the student's request. An Extraordinary Scholarship is awarded at the request of the student after the end of the appropriate Corrective Examination Period. Students in their last year of studies shall submit an application for an Extraordinary Scholarship together with an application for the State Final Examinations (SFE).
- (6) The amount of an Extraordinary Scholarship for outstanding study results is proportional to the appropriate full-time Extraordinary Scholarship approved for the given academic year, according to the completed part of studies in the given semester and, this depends on the amount of funds in the Extraordinary Scholarship Fund.

Calculation of the relative part of the scholarship, (RPS) in CZK:

$$RPS = \frac{NFC}{NCFCS} \cdot LPS$$

Where NCC is the number of Completed Credits

$NCFCS$ is the number of Credits for Full-time Studies in Czech study programmes in the given semester

LPS is the level of a proper scholarship for students in Czech study programmes

- (7) A student who has received a full-time Extraordinary Scholarship is not entitled to an Extraordinary Scholarship for Outstanding Study Results.
- (8) After approval by the Extraordinary Scholarship Board pays out the Extraordinary Scholarship. The payment of an Extraordinary Scholarship is conditional upon the relevant tuition fees being paid in due time. If a student pays a tuition fee at a later date, the scholarship will be paid later, but at the latest by the end of the current semester.

Ing. Miroslav Matýšek, Ph.D., m. p.
Chair of the FAI Academic Senate

Assoc. Prof. Mgr. Milan Adámek, Ph.D., m. p.
Dean of FAI

This Directive repeals and replaces SD/15/17 - Rules for Awarding an Extraordinary Scholarship to foreign students studying in Bachelor's and Master's degree programmes in English at the Faculty of Applied Informatics.